

STATE OF HAWAII  
STATE PROCUREMENT OFFICE  
HONOLULU, HAWAII

Legal Ad Date: April 10, 1997

Bid No. IFB-97-178-OHM

SEALED BIDS  
FOR  
FURNISHING AND DELIVERING  
PICKUP TRUCKS AND DUMP TRUCK  
FOR DEPT. OF LAND AND NATURAL RESOURCES  
ON OAHU, HAWAII AND MAUI

will be received up to and opened at 2:00 p.m.

on

April 25, 1997

in the State Procurement Office, Kalanimoku Building, 1151 Punchbowl  
Street, Room 416, Honolulu, Hawaii 96813.

Questions relating to this bid solicitation may be directed to  
Ms. Fran Villarmia at (808) 586-0563; facsimile (808) 586-0570.

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ROBERT J. GOVERNS, CPPB  
Procurement Officer

PICKUP TRUCKS  
FOR DLNR, OAHU, HAWAII AND MAUI DISTRICTS  
IFB-97-178-OHM

Procurement Officer  
State Procurement Office  
State of Hawaii  
Honolulu, Hawaii 96813

Dear Sir:

The undersigned has carefully read and understands the terms and conditions specified in the Specifications and Special Provisions attached hereto, and in the General Terms and Conditions dated September 1, 1995 by reference made a part hereof and available upon request; and hereby submits the following offer to perform the work specified herein, all in accordance with the true intent and meaning thereof.

The undersigned further understands and agrees that by submitting this offer, 1) he/she is declaring his/her offer is not in violation of Chapter 84, Hawaii Revised Statutes, concerning prohibited State contracts, and 2) he/she is certifying that the price(s) submitted was (were) independently arrived at without collusion.

Date: \_\_\_\_\_

Respectfully submitted,

Telephone No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

\_\_\_\_\_  
Exact Legal Name of Offeror

Payment address, if other than  
street address at right:

\_\_\_\_\_  
Authorized Signature (Original)

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Title

Hawaii General Excise Tax Lic.  
I.D. No.: \_\_\_\_\_

\_\_\_\_\_  
Street Address

Social Sec. or Federal I.D. No.: \_\_\_\_\_

\_\_\_\_\_  
City, State, Zip Code

If offeror shown above is a "dba" or a "division" of a corporation, furnish the exact legal name of the corporation under which the contract, if awarded, will be executed:

\_\_\_\_\_  
Offeror is: \_\_\_ Individual \_\_\_ Partnership \_\_\_ Corporation \_\_\_ Joint Venture

State of incorporation: Hawaii \_\_\_\_\_ \*Other \_\_\_\_\_

\*If "other", is corporate seal available in Hawaii? \_\_\_ Yes \_\_\_ No

The following bid is hereby submitted:

Item

No. Description

1. One (1) Pickup Truck, 1/2-Ton 4WD, for DLNR, DOCARE on Oahu, as specified:

Make & Model No. \_\_\_\_\_

Year of Manufacture \_\_\_\_\_

a. transmission type: M, A, or L \_\_\_\_\_

b. number of speeds: \_\_\_\_\_

c. engine size: number of liters & cylinders \_\_\_\_\_

Total Bid Price: \$ \_\_\_\_\_

Less Trade-in: 1987 Chev. Blazer, State 4298 \$ \_\_\_\_\_

Plus Applicable Taxes: \$ \_\_\_\_\_

Net Total Bid Price: \$ \_\_\_\_\_

2. One (1) Pickup Truck, 1/2-Ton 4WD, for DLNR, DOCARE on Oahu, as specified:

Make & Model No. \_\_\_\_\_

Year of Manufacture \_\_\_\_\_

a. transmission type: M, A, or L \_\_\_\_\_

b. number of speeds: \_\_\_\_\_

c. engine size: number of liters & cylinders \_\_\_\_\_

Total Bid Price: \$ \_\_\_\_\_

Less Trade-in: 1986 Ford Bronco, State 6328 \$ \_\_\_\_\_

Plus Applicable Taxes: \$ \_\_\_\_\_

Net Total Bid Price: \$ \_\_\_\_\_

Bidder: \_\_\_\_\_

State License No. \_\_\_\_\_

3. One (1) Pickup Truck, 3/4-Ton 4WD, Supercab, for DLNR, DOCARE on Hawaii, as specified:

Make & Model No. \_\_\_\_\_

Year of Manufacture \_\_\_\_\_

a. transmission type: M, A, or L \_\_\_\_\_

b. number of speeds: \_\_\_\_\_

c. engine size: number of liters & cylinders \_\_\_\_\_

Total Bid Price: \$ \_\_\_\_\_

Less Trade-in: 1980 Chev. Blazer, State 7135, not running

\$ \_\_\_\_\_

Plus Applicable Taxes: \$ \_\_\_\_\_

Net Total Bid Price: \$ \_\_\_\_\_

4. One (1) Pickup Truck, 3/4-Ton 4WD, for DLNR, State Parks on Maui, as specified:

Make & Model No. \_\_\_\_\_

Year of Manufacture \_\_\_\_\_

a. transmission type: M, A, or L \_\_\_\_\_

b. number of speeds: \_\_\_\_\_

c. engine size: number of liters & cylinders \_\_\_\_\_

Total Bid Price: \$ \_\_\_\_\_

Less Trade-in: 1985 Ford P/U Truck, State 5469 \$ \_\_\_\_\_

Plus Applicable Taxes: \$ \_\_\_\_\_

Net Total Bid Price: \$ \_\_\_\_\_

Bidder: \_\_\_\_\_

State License No. \_\_\_\_\_

5. One (1) Cab/Chassis, 1-Ton 4WD, with Dump Body, for DLNR, State Parks on Hawaii, as specified:

Cab/Chassis

Make & Model No. \_\_\_\_\_

Year of Manufacture \_\_\_\_\_

a. transmission type: M, A, or L \_\_\_\_\_

b. number of speeds: \_\_\_\_\_

c. engine size: number of liters & cylinders \_\_\_\_\_

Manufacturer of Dump Body \_\_\_\_\_

Total Bid Price: \$ \_\_\_\_\_

Less Trade-in: 1967 Ford Dump, State 5926 \$ \_\_\_\_\_

Plus Applicable Taxes: \$ \_\_\_\_\_

Net Total Bid Price: \$ \_\_\_\_\_

Service & Repair Facility on Oahu:

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone No. \_\_\_\_\_

Contact \_\_\_\_\_

Service & Repair Facility on Hawaii:

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone No. \_\_\_\_\_

Contact \_\_\_\_\_

Bidder: \_\_\_\_\_

State License No. \_\_\_\_\_

Service & Repair Facility on Maui:

Name \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
Telephone No. \_\_\_\_\_  
Contact \_\_\_\_\_

All vehicles shall be delivered within 150 calendar days from date of Notice to Proceed in accordance with the following schedule:

| <u>Item No.</u> | <u>Delivery Address</u>  | <u>Invoicing Address</u>  |
|-----------------|--|---|
| 1               | DLNR, DOCARE - Oahu<br>1151 Punchbowl St.<br>Honolulu, HI 96813<br>Contact: William Palmerton<br>Phone: 587-0077       | DLNR, DOCARE - Oahu<br>1151 Punchbowl St.<br>Honolulu, HI 96813<br>Attn: William Palmerton<br>Phone: 587-0077       |
| 2               | DLNR, DOCARE - Oahu<br>1151 Punchbowl St., #311<br>Honolulu, HI 96813<br>Contact: William Palmerton<br>Phone: 587-0077 | DLNR, DOCARE - Oahu<br>1151 Punchbowl St., #311<br>Honolulu, HI 96813<br>Attn: William Palmerton<br>Phone: 587-0077 |
| 3               | DLNR, DOCARE - Hawaii<br>75 Aupuni St.<br>Hilo, HI 96720<br>Contact: Lawrence Terlep<br>Phone: (808)974-6208           | DLNR, DOCARE - Hawaii<br>P.O. Box 936<br>Hilo, HI 96720<br>Contact: Lawrence Terlep<br>Phone: (808)974-6208         |
| 4               | DLNR, State Parks, Maui<br>685 Haleakala Hwy.<br>Kahului, HI 96732<br>Attn: Floyd Miyazono<br>Phone: (808)984-8100     | DLNR, State Parks Division<br>P.O. Box 621<br>Honolulu, HI 96816<br>Attn: Clyde Y. Hosokawa<br>Phone: 587-0303      |
| 5               | DLNR, State Parks, Hawaii<br>1674 Kilauea Ave.<br>Hilo, HI 96732<br>Attn: Allan Takeya<br>Phone: (808)974-6205         | DLNR, State Parks Division<br>P.O. Box 621<br>Honolulu, HI 96816<br>Attn: Clyde Y. Hosokawa<br>Phone: 587-0303      |

## **GENERAL SPECIFICATIONS**

In addition to Detailed Specifications listed, the following requirements shall form a part of these specifications:

- a. Vehicle offered shall include any other standard features not listed but detailed in manufacturer's brochures and deemed necessary for the proper and safe operation of vehicle.
- b. Manufacturer's standard warranty of 36 months or 36,000 miles, whichever occurs first, and warranty documents.
- c. Contractor shall provide a copy of the owner-operator manual and service/repair manual.
- d. Vehicle shall include and comply with all Federal Motor Vehicle Safety Standards. Vehicle shall also comply with the Code of Federal Regulations, Title 40, Part 85: Control of Air Pollution from New Motor Vehicles and New Motor Vehicle Engines, Environmental Protection Agency.
- e. Vehicle shall be completely serviced and in full operational condition upon delivery.

## SPECIFICATIONS

Item No. 1

PICK UP TRUCK 1/2 TON, 4-WHEEL DRIVE)

- |                         |   |
|-------------------------|---|
| 1. Model                | Chevrolet, Dodge, Ford or Equal   |
| 2. Type                 | 4-Wheel Drive   |
| 3. GVW Rating           | 5600 lbs. minimum capacity<br>Extended Cab  |
| 4. Wheelbase            | 115 inches minimum  |
| 5. Engine               | 8 cylinder, 350 V8 minimum<br>5.8 liter minimum<br>Gasoline powered, 210HP/4000RPM<br>Factory heavy duty cooling system<br>Coolant recovery system  |
| 6. Transmission         | Minimum 4 speed automatic overdrive<br>Heavy duty clutch  |
| 7. Transfer Case        | 2 speed minimum, part time 4-wheel drive  |
| 8. Electrical System    | Heavy duty 12 volt alternator capable of<br>charging battery at low engine speed,<br>85/100 amp<br>100 amp hours rated battery minimum  |
| 9. Steering             | Powered or power assisted<br>Front stabilizer bar   |
| 10. Brakes              | Powered or power assisted front disc and<br>rear drums with 4-wheel antilock.   |
| 11. Tires & Wheels      | Largest size truck tires available<br>P-26/75R15XL from the factory on/off<br>highway treads mounted on compatible wheels.<br>Full size spare mounted on carrier OUTSIDE of<br>the vehicle with cover.<br>Jack and Wheel wrench |
| 12. Axle, Front<br>Rear | To include automatic locking hubs<br>To include locking or slip differential  |
| 13. Suspension          | Heavy duty suspension (factory) shocks and<br>springs. Must meet manufacturer's and<br>Federal GAWR requirements for GVW submitted.   |



- |                    |  |
|--------------------|--|
| 14. Body, Interior | Full width seats<br>Upholstery manufacturer's standard vinyl or cloth material.<br>Floor mats, accessory type<br>Factory gauge package with tach<br>AM/FM/CD radio factory installed<br>Factory installed CFC free air conditioning system<br>Heaviest factory tinted solar glass<br>Digital clock, factory installed<br>Non glare rear view mirror<br>Cigarette lighter for spotlight use<br>Dome reading lights<br>Driver's side air bag made standard |
| Body Exterior      | 2 door<br>Factory camper top<br>Factory skid plates<br>Dual exterior rear view mirrors, 5" x 7" minimum low mounted on swingout brackets<br>Factory rustproofing<br><br>Under hood lamp and inside hood release<br>Rear cargo bed area lamp<br>Dual headlights, Halogen type<br>Heavy duty steel tool box in bed with locks<br>Sliding rear window<br>6 1/2 or 8 feet bed minimum, all steel sweptline or equal  |
| 15. Bumpers        | Towing package with chain hooks<br>Heavy duty front with brush guard and two hooks (Tow capacity = 8,000)<br>Heavy duty rear step type, with rubber strip  |
| 16. Color Paint    | Buff or White high gloss enamel  |
| 17. Others         | Operator's Manual<br>Locking gas cap<br>Map Light<br>Fire extinguisher mounted in vehicle  |

Item No. 2

PICK UP TRUCK, 1/2 TON, 4-WHEEL DRIVE

- |                         |   |
|-------------------------|---|
| 1. Model                | Chevrolet K-10, Dodge W-150, Ford F-150, or equal   |
| 2. Type                 | 4-Wheel Drive   |
| 3. G.V.W. Rating        | 6200 lbs. minimum capacity, conventional cab  |
| 4. Wheelbase            | 141 inches minimum  |
| 5. Engine               | Minimum 8 cylinder 5.0 liter, gasoline powered, factory heavy duty cooling system; coolant recovery system  |
| 6. Transmission         | Minimum 4 speed automatic overdrive   |
| 7. Transfer Case        | 2 speed minimum, part time 4-wheel drive  |
| 8. Cab                  | Split bench seats<br>Upholstery of vinyl material<br>Floor mats, accessory type<br>Factory gauge package with Tachometer<br>AM/FM radio, factory installed<br>Defroster, front window   |
| 9. Body, Exterior       | 6-1/2 feet bed minimum, all steel<br>Fleetside or equal<br>Skid plates as available from factory<br>Dual exterior rear view mirrors, 5" x 7" minimum, low mounted on swingout brackets<br>Factory rustproofing<br><br>Fuel Tank Shields |
| 10. Bumpers             | Step type rear, heavy duty front bumper and brush guard   |
| 11. Electrical System   | 12 volt with alternator capable of charging battery at low engine speed, 85/100 amp and 100 amp hours rated battery minimum   |
| 12. Steering            | Powered or power assisted; front stabilizer bar   |
| 13. Brakes              | Power with anti-lock  |
| 14. Tires/Wheels        | Tires and wheels (33 x 12.50 x 15), off road all terrain<br>Mounted on compatible wheels (15" x 8.0")<br>On/off highway treads<br>Full size spare mounted on carrier on vehicle (33 x 12.50 x 15)<br>Jack and wheel wrench, hydraulic   |
| 15. Axle, Front<br>Rear | To include automatic locking hubs<br>To include locking or limited slip differential, 4.10:1 ratio heavy duty   |

16. Suspension                      Axles, springs and shock absorbers must meet manufacturer's and Federal GAWR requirements for GVW submitted, heavy duty
17. Color Paint                      Buff (preferred) or White, high gloss enamel
18. Other                              Operator's Manual  
   Locking gas cap  
   Electrical winch, 8,000 lbs. capacity with 150' x 5/16" cable, hook, controls, free drum and automatic brakes on front bumper  
   Air conditioning  
   Bed Liner  
   Cargo Area Lamp  
   Glass, Deep tinted  
   Sliding Rear Window  
   Fuel tank, 30 gal. minimum  
   Between seats floor console  
   Dome Reading Lights

Item No. 3

PICK UP TRUCK, 3/4 TON, 4-WHEEL DRIVE, SUPERCAB

1. Model 1997 Ford F-250 Supercab 3/4 Ton, Chevy  
Extended Cab 2500 3/4 Ton, Dodge  
Extended Cab 200 3/4 Ton or latest  
production
2. Type 4-Wheel Drive (Heavy Duty)
3. G.V.W. Rating 6250 lbs. minimum capacity, Supercab
4. Wheelbase 138 inches minimum, short bed (6 3/4')
5. Engine 8 cylinders, 5.7 liter minimum  
Gasoline powered, 200 horsepower minimum  
Factory heavy duty cooling system
6. Transmission Automatic 4 speed overdrive minimum
7. Transfer Case 2 speed minimum, part time 4-wheel drive
8. Cab Supercab  
Full width 40-20-40 bench seats  
Manufactured standard upholstery of vinyl  
or cloth material  
Floor mats, full length rubber  
Factory gauge package with tachometer  
AM/FM radio with digital clock  
Sliding rear window  
Tinted all around windows  
Power windows and door locks  
Tilt steering
9. Body/Trim 6-3/4 feet bed minimum size, all steel  
Fleet side or equal  
Factory skid plates  
Stabilizer bars, front and rear  
5" x 7" exterior dual rear side view  
mirrors, low mounted, swing away type  
Front tow hooks, frame mounted  
Factory rustproofing
10. Bumpers Heavy duty rear step type w/rub strip  
Front chrome, heavy duty w/brush guard
11. Electrical 12 volt with alternator capable of  
charging battery at low engine speeds  
95 amps minimum  
650 amp battery, minimum
12. Steering Powered or power assisted  
Front stabilizer bar
13. Brakes Powered or power assisted front disc  
Powered or power assisted rear drum with  
anti-lock system

|                  |       |   |
|------------------|-------|---|
| 14. Tires/Wheels |       | LT 235/85R X 16 or larger<br>On/Off road tire tread design<br>Deep dish forged aluminum wheels<br>7 X 16 minimum size<br>Full size spare tire mounted on carrier<br>on vehicle<br>Hydraulic jack and wheel wrench   |
| 15. Axles        | Front | 3,800 lbs. minimum, to include standard automatic locking hubs  |
|                  | Rear  | 3,800 lbs. minimum, to include limited slip differential<br>4.10 gear ratio minimum   |
| 16. Suspension   |       | Axles, springs, and shock absorbers must meet manufacturer's and Federal GAWR requirements for GAWR submitted, heavy duty Nitrogen gas pressurized shock absorbers<br>7,000 lbs. towing capacity minimum  |
| 17. Color Paint  |       | White clearcoat   |
| 18. Other        |       | Operator's Manual<br>Locking gas cap<br>Liquid bed liner (spray on) type after market<br>Fuel tank (34.0) gallons, minimum<br>Light package, under hood & cargo area<br>Interior reading/map lights<br>Camper shell, fiber glass with full windows, painted to match vehicle<br>Trailer towing package with wiring harness<br>Transmission cooler, heavy duty, mounted in front of the radiator<br>Winch, 8,000 lbs. minimum, front mounted, after market |

Item No. 4

PICK UP TRUCK, 3/4 TON, 4-WHEEL DRIVE (State Parks, Maui)

- |                    |   |
|--------------------|---|
| 1. Model           | Latest production   |
| 2. Type            | 4-Wheel Drive   |
| 3. GVW Rating      | 7200 lbs. minimum capacity  |
| 4. Wheelbase       | 131" minimum  |
| 5. Engine          | 8 cylinder, 5.7 liter minimum, gasoline powered, heavy duty cooling system, coolant recovery system   |
| 6. Transmission    | Automatic, minimum 4 speeds   |
| 7. Transfer Case   | 2 speed, part time 4-wheel drive  |
| 8. Cab             | Conventional cab, bench seat, accessory type rubber floor mats, AM/FM radio, air conditioning package, gauge package  |
| 9. Body            | Minimum 8' all steel bed; Fleetside, Styleside, Sweptline or equal; aluminum toolbox, cross-bed mounted directly behind the cab, with lock & key; skid plate; minimum 5" x 7" dual exterior rear view mirrors; factory rustproofing |
| 10. Bumpers        | Standard front  |
| 11. Liftgate       | Waltco electric/hydraulic liftgate; 1,000 lbs. minimum lift capacity  |
| 12. Electrical     | 12 volt system with alternator capable of charging battery at low engine speed; wiring receptacle with plug for trailer lights  |
| 13. Steering       | Powered with front stabilizer bar   |
| 14. Brakes         | Powered with 4-wheel anti-locks   |
| 15. Tires & Wheels | Must meet manufacturer's and Federal GAWR requirements for GVW submitted; on/off highway treads; full size spare and wheel mounted on vehicle; jack and wheel wrench  |
| 16. Axles          | Front shall include manual or automatic locking hubs; rear shall include locking or limited slip differential   |
| 17. Suspension     | Axles, springs and shock absorbers must meet manufacturer's and Federal GAWR requirements for GVW submitted   |
| 18. Color Paint    | Buff (preferred) or White, high gloss enamel  |

19. Other

Backup alarm; removable Class 3 tow hitch with pin, mounted on a receiver bolted to the rear frame under the liftgate, including three interchangeable balls: 1-7/8", 2", & 2-5/16"

Item No. 5

ONE (1) TON CAB/CHASSIS, 4-WHEEL DRIVE, DUMP BODY

1. Model Chevrolet K-3500, Dodge Ram Chassis/Cab 3500  
DRW, Ford Chassis/Cab F-350 DRW or equal  
1997 or later
2. Type 4-Wheel Drive, dual rear wheel
3. GVW Rating 10,000 lbs. minimum capacity, 2-3 yard  
capacity
4. Wheelbase 127 inches minimum, 139 inches minimum
5. Engine 8 cylinder minimum; 7.0 liter minimum  
gasoline powered  
Factory heavy duty cooling system  
Coolant recovery system  
11" clutch diameter minimum
6. Transmission 4-speed manual w/overdrive
7. Transfer Case 2 speed minimum, part time 4-wheel drive
8. Cab Conventional cab  
Full width bench seat fold down back  
Upholstery or vinyl material  
Floor mats, accessory type  
Defroster, front window  
Factory installed: gauge package, AM/FM  
radio
9. Body Dump box: 108 inches x 91 inches flat bed  
dump type with removable 16: height to 18"  
high solid sides and rear of steel  
construction utilizing stake pockets; hoist:  
electric or PTO hydraulic pump actuated,  
single cylinder equalized lifting; lift  
capacity 6,000 lbs. minimum; shield:  
stationary steel headboard with "see-thru"  
screen, configuration same as cab; sub frame  
furnished shall be sufficient to support the  
intended use of body and load capacity; dual  
West Coast Type rear view mirrors, skid  
plates for transfer case and fuel tank; 30  
gallon fuel tank, minimum; front tow hooks  
  
Factory rustproofing
10. Frame Steel constructed frame with stationary  
steel headboard and rear window and exterior  
mirrors with see-through screen protection
11. Electrical system Battery: auxiliary amp alternator min.;  
80 amp min.
12. Steering Powered or power assisted; front stabilizer  
bar; H.D. handling package
13. Brakes Powered or power assisted



- |                  |  |
|------------------|--|
| 14. Tires/Wheels | Tires and wheels must meet manufacturer's and Federal GAWR requirements for GVW submitted; 8 ply minimum traction; size: match with vehicle, spare tire with rim mounted on vehicle; jack and wheel wrench |
| 15. Axle, Front  | Automatic locking hubs; 4,500 lbs. min. capacity   |
| Axle, Rear       | Locking or limited slip differential; 7,500 lbs. min. capacity   |
| 16. Suspension   | Axles, springs, and shocks absorbers must meet manufacturer's and Federal GAWR requirements for GVW submitted; heavy duty  |
| 17. Color Paint  | Cab: Factory Buff (preferred) or White, high gloss enamel  |
| 18. Other        | 2 1/2 lbs. ABC dry chemical fire extinguisher mounted on removable brackets inside cab<br>Back up alarm<br>Towing package; tow hitch, pintle hook w/2" ball  |

## **SPECIAL PROVISIONS**

### **SCOPE**

The furnishing and delivering of vehicles specified shall be subject to the Specifications, these Special Provisions and the General Terms and Conditions dated September 1, 1995 and included by reference. Copies of the General Terms and Conditions are available at the State Procurement Office, Room 416, 1151 Punchbowl Street, Honolulu, Hawaii and the DAGS District Office in Maui and Hilo.

### **FEDERAL FUNDS**

It is covenanted and agreed upon by and between the parties hereto that this contract shall be construed to be an agreement to pay the total sum bid for item 2 specified on Offer Form page OF-2 out of federal funds to be received from the federal government when the federal funds are so received and shall not be construed as a general agreement to pay such amount at all events out of any funds other than those which are received from the federal government.

### **BIDDER QUALIFICATION**

Service Facility. At the time of bidding, bidder shall have an established place of business with reasonable inventory of replacement parts and shop facility for repairing and servicing the vehicles offered. Such facility shall be located on Oahu, the Big Island or Maui, as applicable.

If bidder does not have a facility on Oahu, the Big Island or Maui, as applicable, he shall arrange with a company on the island to provide the State with repair services, and shall furnish the name and address of this facility in the space provided on the Offer Form. The State reserves the right to inspect bidder's repair and service shop to determine acceptability under this requirement. Failure on the part of the bidder to meet this requirement shall result in rejection of bid.

State License. Chapter 437, HRS, as amended, provides for regulating and licensing of motor vehicle manufacturers and distributors and their branches and representatives, motor vehicle dealers, salesmen, auctions and auctioneers and any other persons engaged in the business of selling or purchasing motor vehicles in the State of Hawaii. Therefore, all prospective bidders who are interested in selling vehicles to the State of Hawaii shall provide proof that they do meet and satisfy the licensing requirement set forth in said statute by listing the license number in the space provided on the Offer Form.

Chapter 437-2(e) provides that, notwithstanding any provisions of Chapter 437, the authority of any State agency to purchase motor vehicles for State use from any dealer licensed under this chapter shall not be limited or conditioned. Any dealer licensed under this chapter may sell vehicles to any State agency notwithstanding section 437-2(b).

"Motor vehicle" includes any vehicle, motor vehicle, or truck, as defined in Sections 249-1 and 249-2, HRS, as amended, except for tractors, trailers and amphibious vehicles.

## BID PREPARATION

Offer Form, Page OF-1. Offeror is requested to submit its offer using offeror's exact legal name as registered with the Department of Commerce and Consumer Affairs, if applicable; and to indicate exact legal name in the appropriate space on Offer Form, page OF-1. Failure to do so may delay proper execution of the contract.

Offeror's authorized signature shall be an original signature in ink. If Offer Form, page OF-1, is unsigned or the affixed signature is a facsimile or a photocopy, the offer shall be automatically rejected unless accompanied by other material, containing an original signature indicating the offeror's intent to be bound.

Tax Liability. Work to be performed under this solicitation is a business activity taxable under Chapter 237, Hawaii Revised Statutes (HRS), and if applicable, taxable under Chapter 238, HRS. Vendors are advised that they are liable for the Hawaii General Excise tax (GET) rate. If, however, an offeror is a person exempt by the HRS from paying the GET and therefore not liable for the taxes on this solicitation, offeror shall state its tax exempt status and cite the HRS chapter or section allowing the exemption.

Bid Price. Bid price quoted shall be based on delivery to destination and shall include all other costs and applicable taxes. Bid shall also include, when applicable, costs for installation of accessories, modification of unit, and instructional training in use of vehicle.

Tax Clearance. An **original or certified copy** of a tax clearance issued by the Hawaii State Department of Taxation (DOTAX) and the Internal Revenue Service (IRS) must be submitted with your sealed offer by the due date and time. The tax clearance shall be obtained on the attached two-part **Tax Clearance Application (Form A-6)** that combines DOTAX and IRS tax clearances.

The application may be mailed in or walked in to either the DOTAX or the IRS. The addresses for DOTAX and IRS district offices are listed on Form A-6. There is limited walk-in service at DOTAX Maui and Hawaii district offices, and none on Kauai.

The DOTAX and IRS encourage the use of their mail-in service, in lieu of walk-in service. We recommend that you mail it to DOTAX where it will be processed and forwarded to the IRS. The process should be completed within twenty-one (21) calendar days. Use of the walk-in service may result in waiting in line at both agencies.

For your information, the tax clearance is valid for forty-five (45) days. If the DOTAX approves a tax clearance certificate on one date and the IRS approves it on another date, the 45-day period will begin with the later date. For example:

|                            |                   |
|----------------------------|-------------------|
| DOTAX approval stamp date: | 7/1/96            |
| IRS approval stamp date:   | 7/5/96            |
| Tax clearance valid:       | 7/5/96 to 8/18/96 |

The tax clearance submitted with your sealed offer must be valid on the solicitation legal ad date or any date thereafter up to the offer due date. A valid tax clearance received with your offer will remain valid for the contract award.

Since this is a new process, however, and a mail-in application is encouraged, we will accept for the purpose of this solicitation a completed SPO Form TEMP B, "Certification for Tax Clearance" in place of the DOTAX Form A-6, if you are unable to obtain a tax clearance by mail in time to include it with your sealed offer. See attached pink NOTICE for the SPO Form TEMP B.

NOTE: The above tax clearance requirement is in addition to the existing requirement for final payment. Refer to the special provisions on INVOICING below for information on the tax clearance requirement for final payment.

Make, Model and Other Information. Bidder must identify on the offer the exact brand or manufacturer name and model number, order number or other identifier of vehicle offered. Failure to do so or the inclusion of remarks such as "as specified" shall be sufficient grounds for rejection of bid.

If additional space is needed to provide complete product identification, bidder may attach a separate sheet to the bid for that purpose. No bidder will be allowed to clarify product identification after bid opening. This is to assure that all bids are submitted under the same conditions with no opportunity for one bidder to have an advantage over any other bidder after exposure of offers. Failure to offer equipment as specified will result in rejection of bid.

Brochures and Specifications Literature. Unless previously submitted to the State Procurement Office, bidder shall submit with the bid current brochures and/or specifications literature. Upon request, bidder shall furnish at his own expense and within five working days from date of State's request, any further information required to determine acceptability of vehicle offered.

Trade-in. Trade-in unit(s), if any, will be available for inspection by interested bidders at each respective location. Bidders shall contact agency indicated herein prior to attending inspection visit.

It shall be the bidder's responsibility to meet with the agency and to inspect the trade-in unit(s) for their general condition prior to bid opening. It shall also be the bidder's responsibility to determine which, if any, of the optional accessories and/or equipment either installed or contained within the trade-in unit are considered a part of the trade-in. Bidders are advised that the condition of the trade-in will be dependent upon continued use of the vehicle until the new vehicle is satisfactorily delivered; vehicle will therefore be subject to normal "wear and tear".

Offer Guaranty. Bid security deposit is not required for this bid.

Bid prices for vehicles with established EPA mileage ratings as listed in the US Dept. of Energy's Fuel Economy Guide, Model Year 1997 shall be evaluated using the following formula:

Evaluated Bid Price =  $\frac{60,000}{\text{City EPA Mileage Rating}} \times \$1.40 + \text{Net Total Bid Price (Oahu)}$

Evaluated Bid Price =  $\frac{70,000}{\text{City EPA Mileage Rating}} \times \$1.40 + \text{Net Total Bid Price (Neighbor Islands)}$

In order to determine the exact EPA mileage rating, bidders must furnish the following information on the offer:

- a. manufacturer name and model number
- b. transmission type: M, A, or L
- c. number of speeds
- d. engine size: number of liters & cylinders

#### METHOD OF AWARD

Award, if any, shall be made to the responsible bidder submitting the lowest Net Total Bid Price or Evaluated Bid Price, if applicable (see "Bid Evaluation" above).

#### CONTRACT EXECUTION

For contract award totaling \$10,000 or more, the State shall forward a formal contract to the successful bidder for execution. The contract shall be executed by the Contractor and returned within ten (10) days in accordance with Section 3.3 of the General Terms and Conditions. No performance or payment bond shall be required for this contract.

No work is to be undertaken by the Contractor prior to the commencement date specified on the Notice to Proceed. The State of Hawaii is not liable for any work, contract, costs, expenses, loss of profits, or any damages whatsoever incurred by the Contractor prior to official starting date.

#### QUALITY OF EQUIPMENT

Vehicles furnished under these provisions shall be new and of the best quality of its respective kind, and shall be completely assembled and free from defects which may render them unfit for use. No payment, whether partial or final, shall be construed to be an acceptance of defective work.

Vehicles furnished shall include and comply with all Federal Motor Vehicle Safety Standards. Vehicles furnished shall also comply with the Code of Federal Regulations, Title 40, Part 85: Control of Air Pollution from New Motor Vehicles and New Motor Vehicle Engines, Environmental Protection Agency.

The State may, at any time and by written order, stop delivery of any vehicle not conforming to these specifications. Such stop order shall not relieve the Contractor of his obligation to complete his contract within the contract time limits nor shall it in any way terminate, cancel or abrogate the contract or any part thereof.

#### DELIVERY

#### SPECIAL PROVISIONS

Vehicles furnished under these specifications shall be delivered to the location listed on the OFFER FORM page OF-5. Deliveries shall be made within 150 calendar days from the date the Notice to Proceed is issued. Representatives of both the Contractor and State shall be present at the delivery site for purposes of visual inspection and, if necessary, for instruction in use of equipment.

Prior to delivery, Contractor must contact the State representative listed to coordinate delivery arrangements.

#### CERTIFICATES REQUIRED

- a. Hawaii Safety Inspection Certificate (in duplicate) and decal;
- b. Application for Registration of Passenger Carrying Motor Vehicle, Form #DF-L-1 (Rev. 1/84) or its latest revision;
- c. Odometer Certificate;
- d. Notarized Certificate of Bill of Sale (not required for Oahu dealerships);

These certificates are essential for the proper registration and licensing of new vehicles. Therefore, acceptance of and payment for the vehicle delivered will not be made without submittal of necessary certificates. The State shall be responsible for registering and licensing of this vehicle; this procedure shall be conducted in the City & County of Honolulu. Contractor shall provide temporary license plates to be used during the interim period prior to acquisition of State of Hawaii license plates.

#### LIQUIDATED DAMAGES

Refer to Section 6.12 of the General Terms and Conditions. Liquidated damages is fixed at the sum of TEN DOLLARS (\$10.00) for each and every day the Contractor delays in the completion of any item of his contract after the required date of said completion.

#### DELIVERY EXTENSION

Contractor shall complete delivery within the time allowed by the contract. If Contractor fails to deliver within the time allowed, liquidated damages as specified herein shall apply. However, Contractor will not be held responsible for delays due to reasons beyond his control, provided he submits written notification of such delays prior to the delivery deadline. This notification shall be submitted to the Procurement Officer and shall detail the reasons for the delays and shall include appropriate documentation. No delivery extension will be considered without proper documentation.

#### INVOICING

Contractor shall submit original and three copies of the invoice to the agency listed on the Offer Form page OF-5. Invoice should reference both the contract number and the Invitation For Bid number.

INVOICING continued.

The tax clearance submitted with your invoice for final payment requires both DOTAX and IRS approvals. The clearance submitted earlier is not acceptable for final payment purposes. You must obtain a new tax clearance from DOTAX and IRS and it must be an original (certified copy is not acceptable), not over 45 days old, with box 3.a. of the **Tax Clearance Application (Form A-6)** completed for a specific contract, purchase order, or job number.

#### PAYMENT

Section 103-10, Hawaii Revised Statutes (HRS), provides that the State shall have thirty (30) calendar days after receipt of invoice or satisfactory delivery of goods to make payment. For this reason, the State will reject any bid submitted with a condition requiring payment within a shorter period. Further, the State will reject any bid submitted with a condition requiring interest payments greater than that allowed by Section 103-10, HRS, as amended.

The State will not recognize any requirement established by the Contractor and communicated to the State after award of the contract, which requires payment within a shorter period or interest payment not in conformance with statute.

#### WARRANTY

Contractor shall provide full manufacturer's warranty for the vehicle delivered. Warranty period shall be for a minimum of 36,000 miles or three (3) years from date the vehicle is accepted and placed in service, whichever occurs first. Full coverage shall include costs for parts, labor, and any other expenses incurred in performing warranty work. Warranty documents shall be delivered with vehicle and shall detail manufacturer's obligation and warranty procedures.

#### ADDITIONS AND EXCEPTIONS TO THE GENERAL TERMS AND CONDITIONS

Approvals. Any agreement arising out of this offer is subject to the approval of the Department of the Attorney General as to form, and to all further approvals, including the approval of the Governor, required by statute, regulation, rule, order, or other directive.

Cancellation of Solicitations and Rejection of Offers. The solicitation may be cancelled or the offers may be rejected, in whole or in part, when in the best interest of the purchasing agency, as provided in Sections 3-122-95 through 3-122-97, HAR.

General Terms and Conditions Not Applicable. Sections 2.11 and 2.14 of the General Terms and Conditions which apply specifically to the Request for Proposals method of source selection are not applicable to Invitation for Bids. Also Sections 2.10 and 2.13 which apply specifically to the Invitation for Bids method of source selection are not applicable to Requests for Proposals.

Records Retention. The Contractor and any subcontractors shall maintain the books and records that relate to the Agreement and any cost or pricing data for three (3) years from the date of final payment under the Agreement.